



Applying for Alfred
University

How to apply

Graduate Application

1 - All applicants must complete the **Application for Graduate Study** at www.alfred.edu

2 - In addition, applicants must submit a **\$60 application fee**.

- Applicants may submit a **credit card online**

- Or call **607-871-2115**

- Or mail a \$60 check to:

Graduate Admissions,

Alfred University

One Saxon Drive

Alfred NY, 14802



Letter of Reference

- All applicants must submit a **letter of reference** from an individual who can attest to your ability in a professional setting.
- Students applying to the **Certificate in Advanced Study in Mental Health Counseling** should have their references complete the **Applicant Evaluation Form** available in the application section of www.alfreddownstateeducation.com.

Official Transcripts

- Applicants are required to submit **Official Undergraduate Transcripts**.
- Applicants to the **Certificate of Advanced Student in Mental Health Counseling** are required to submit their **graduate** transcripts.
- Transcripts must be **sealed and official**, student copies are unacceptable.





So far we need the:

- **Application**
- **Letter of reference**
- **Transcript**

Next we'll talk about the **statement**,
interview, and **writing sample**.

Personal Statement

- Applicants are required to submit a personal statement explaining your motivation for pursuing this degree.



Interview with a Faculty Member

- All applicants must participate in an interview with a faculty member.
- These interviews usually take place on a weekday night **at our Brooklyn or Oceanside locations.**



Impromptu Writing Sample

- Applicants must submit an impromptu writing sample **at the time of their admission interview.** As part of this requirement, you may be required to write a memo or draft a response to a writing passage.
- Applicants who already hold Graduate Degrees are waived from this requirement.



A photograph of a historic stone building, likely a university hall, featuring a prominent tower with a crenellated roof and multiple arched windows. The building is surrounded by lush green trees on the left and trees with vibrant orange and red autumn foliage on the right. The sky is a clear, bright blue.

To recap:

- **Personal Statement**
- **Interview with a faculty member**
- **Writing Sample (done at the interview)**

You are not Alone!

- If you have a question about the application process or the program itself, please **contact us at 718-923-9333**
- **You can also email** tim@citeonline.com
- For more information, visit us at www.alfreddownstateeducation.com

